



Right of Way Agent – South Carolina Field

Position Description

RND Consultants, Inc. is a fast growing company providing real estate, project management and advisory solutions to public and private clients.

We are currently seeking an independent field **Right-of-Way Agent** to assist our real estate team. The Right of Way (ROW) agent will research, negotiate, and assist with the purchase, lease or license of land required for construction projects.

We are seeking qualified applicants who will:

Assist with the real estate acquisitions and access/license agreements for our public-sector clients. The successful candidate will be a self-starter with good interpersonal skills who is comfortable working in a team environment managing projects and working closely with our transportation and municipal clients.

Day-to-day responsibilities include:

- Reviewing engineering plans, titles, and public records to identify proposed land impacts and property rights needed for construction
- Coordinating and working closely with owners, developers, business partners, title examiners, appraisers, and attorneys
- Coordinating and reviewing environmental assessment reports, titles, and appraisals
- Preparing and maintaining a real estate tracking system and schedules for properties
- Document preparation
- Negotiating real estate acquisitions with property owners
- Familiar with the FTA/FHWA Federal Real Estate Guidelines (desirable but not a requirement)
- Knowledge of the State Uniform Act and Federal Relocation Regulations (desirable but not a requirement)
- Knowledge of the eminent domain process (desirable but not a requirement)

Education and Experience:

- Professional ROW/real estate acquisition experience
- Proficiency with MS Office systems
- Ability to handle fast paced environment, multi-task, with critical attention to detail
- Requires effective communication skills, team player, self-motivator, and independent worker
- Ability to interact with staff, vendors, other departments, senior management, and Client

- Compensation commensurate with experience.
- This is a project-based engagement/term.

WHAT YOU'LL FIND:

RND Consultants, Inc. offers a unique company culture with a corporate commitment to a maintaining a positive work/life balance experience and work flexibility. RND Consultants, Inc. is a Woman-Owned/Disadvantaged/Small Business(W/D/SBE) certified firm that provides excellent compensation.